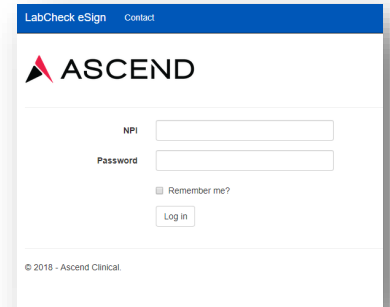# LabCheck eSign Instruction Guide

Ascend presents LabCheck eSign, a simple and intuitive electronic signature solution for ordering practitioners to authenticate intent to order and medical necessity for all patient laboratory orders to meet CMS requirements.
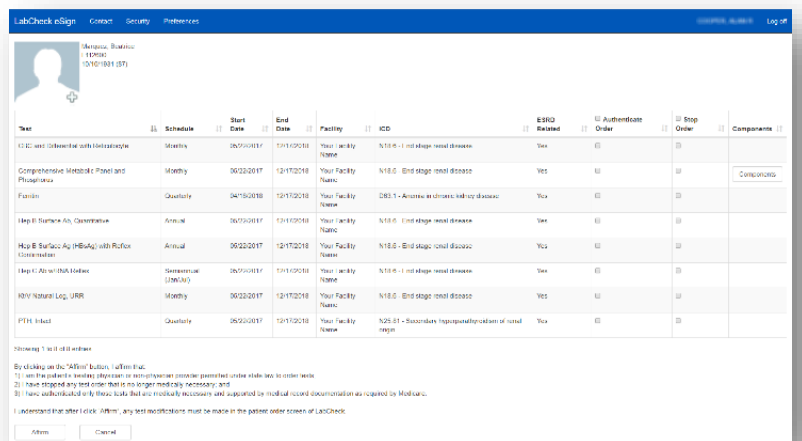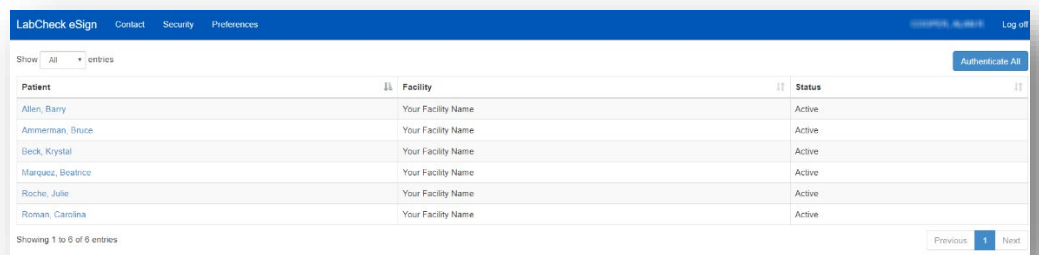
LabCheck eSign Access

☐ Can be accessed from any PC or mobile device

☐ From any internet browser, enter labcheckesign.com

☐ Enter your LabCheck eSign credentials
- o NPI = Your NPI (National Provider Identification Number)
- o Password = Obtain your temporary password from your Dialysis Facility Administrator; you will be prompted to change it on first log in

☐ Upon initial log in, enter in notification preference: text, email or both

LabCheck eSign Order Authentication

☐ Upon log in, a list of patients requiring authentication on laboratory orders will be displayed

☐ Click on each patient to view lab order details

☐ Select Authenticate Order on tests that are medically necessary and supported by medical record documentation

☐ Select Stop Order on any test that is no longer medically necessary

☐ Click Affirm to submit

☐ New laboratory orders to be authenticated will be communicated via text and/or email

☐ Standing orders require authentication annually

LabCheck eSign Support

☐ Log in assistance is available through your Dialysis Facility Administrator or Ascend's Client Service team at 800.800.5655, Option 1.