

UPS Shipping Instructions

- Login at **campusship.ups.com**
- Enter your username
- Enter your password

Step 1

Select **Ascend** as the destination

Step 2

The fields will automatically populate once you have completed Step 1.

Step 3

Select number of packages, and packaging type. From drop down list Select 'Other Packaging'
Enter '1' for Weight

Step 4

Please Note: For Saturday delivery, click on Add Shipping Options, check the Saturday Delivery box then click **Ship Now**.

Begin Your Shipment Help

Please enter your shipping information below. Required fields are indicated with *.

1 WHERE IS THIS SHIPMENT GOING?

Address Book:

Ascend ▼ --- or enter a new address below

Ship To: [Edit](#)

Ascend
Client
1400 Industrial Way
REDWOOD CITY CA 94063
Telephone:8008005655

2 WHERE IS THIS SHIPMENT COMING FROM?

Ship From Address: [Edit](#)

Client
Ascend Client
200 Hyde Street
SAN FRANCISCO CA 94102
Telephone:6507805593
email:kurlandm@aclab.com

If the shipment is undeliverable return to :

[Return Address: !\[\]\(23a2e9ddc7bb0ef55393d38b772a848d_img.jpg\) Edit](#)
Ascend Clinical
Ascend Client
1400 INDUSTRIAL WAY
REDWOOD CITY CA 94063
Telephone:6507805593 email:kurlandm@aclab.com


3 WHAT ARE YOU SHIPPING?

Number of Packages:

1 ▼

Use the same values for all packages?

Yes ▼

Packaging Type: 

Other Packaging ▼ *

Weight:

1 lb *

Package Dimensions: 

Length: Width: Height: in.

[Large or Unusually Shaped Packages !\[\]\(8891837fe1b5b26680f2ee7b0ea5318e_img.jpg\)](#)

- Large Package
 Additional Handling

Does this package include batteries? 

Yes No

4 HOW WOULD YOU LIKE TO SHIP?

Service:

UPS Next Day Air ▼ * [Compare Time and Cost !\[\]\(946730d43714dd6ea75b2bf180789bf0_img.jpg\)](#)

Do you need additional services? 

- Send E-mail Notifications
 Deliver On Saturday

Fee?
Free
Yes

Some services may require extra information. You will be able to enter the required information on the next page.

Step 5, 6 & 7
The fields will automatically
populate

Click Next
And confirm shipment and
print label.

4 HOW WOULD YOU LIKE TO SHIP?

Service:
UPS Next Day Air * [Compare Time and Cost](#) [?] Fee? Free

Do you need **additional services?** Free

Send E-mail Notifications Yes

Deliver On Saturday Yes

Some services may require extra information. You will be able to enter the required information on the next page.

5 WOULD YOU LIKE TO ADD REFERENCE NUMBERS TO THIS SHIPMENT?

UPS gives you the option to track your shipments using **references**[®] that you define.

Clinic

Reference # 2

Reference # 3

Add a bar code for Clinic to my Shipping label Ⓞ

6 HOW WOULD YOU LIKE TO PAY?

Please enter your payment information below. The information you enter will be transmitted using a secure connection. Required fields are indicated with *.

Payment Method for Shipping Charges: Ⓞ

UPS Account ▼ * Ⓞ

7 WOULD YOU LIKE TO SCHEDULE A PICKUP?

Schedule a **UPS On-Call Pickup**. Ⓞ - An additional fee may apply

Review Shipping details before completing this shipment

By selecting the Next button, I agree to the [Terms and Conditions](#).

For assistance, contact Client Services at 800.800.5655, Option 1